

To: All Members of the LICENSING AND  
REGULATORY COMMITTEE  
(Other Members for Information)

When calling please ask for:

Ema Dearsley, Democratic Services Officer  
**Policy and Governance**

E-mail: [ema.dearsley@waverley.gov.uk](mailto:ema.dearsley@waverley.gov.uk)

Direct line: 01483 523224

Calls may be recorded for training or monitoring

Date: 5 January 2018

### **Membership of the Licensing and Regulatory Committee**

Cllr Patricia Ellis (Chairman)  
Cllr Bob Upton (Vice-Chairman)  
Cllr Maurice Byham  
Cllr John Fraser  
Cllr Michael Goodridge  
Cllr Tony Gordon-Smith

Cllr Simon Inchbald  
Cllr Peter Isherwood  
Cllr Anna James  
Cllr Carole King  
Cllr Robert Knowles  
Cllr Libby Piper

### **Substitutes**

Cllr Nick Williams  
Cllr Chris Storey

Cllr John Williamson

Dear Councillors

A meeting of the LICENSING AND REGULATORY COMMITTEE will be held as follows:

DATE: MONDAY, 15 JANUARY 2018

TIME: 10.00 AM

PLACE: COUNCIL CHAMBER, COUNCIL OFFICES, THE BURYS,  
GODALMING

The Agenda for the meeting is set out below.

Yours sincerely

ROBIN TAYLOR  
Head of Policy and Governance

Most of our publications can be provided in alternative formats. For an audio version, large print, text only or a translated copy of this publication, please contact [committees@waverley.gov.uk](mailto:committees@waverley.gov.uk) or call 01483 523351

This meeting will be webcast and can be viewed by visiting [www.waverley.gov.uk](http://www.waverley.gov.uk)

## **NOTE FOR MEMBERS**

Members are reminded that contact officers are shown at the end of each report and members are welcome to raise questions etc in advance of the meeting with the appropriate officer.

## **AGENDA**

1. **MINUTES**

To receive the minutes of the meetings held on 25 September and 19 December 2017 (to be laid on the table half an hour before the meeting).

2. **APOLOGIES FOR ABSENCE AND SUBSTITUTIONS**

To receive apologies for absence and to report any substitutions

3. **DECLARATIONS OF INTEREST**

To receive from members declarations of interest in relation to any items included on the agenda for this meeting, in accordance with the Waverley Code of Local Government Conduct.

4. **QUESTIONS**

The Chairman to respond to any questions received from members of the public in accordance with Procedure Rule 10.

5. **ACTION AUTHORISED**

To receive any action taken by the Chief Executive after consultation with the Chairman and Vice-Chairman since the last meeting.

## **LICENSING ACT 2003 ITEMS**

There are none.

## **CONSULTATIONS**

To receive two reports on responses to consultations

6. **HACKNEY CARRIAGE AND PRIVATE HIRE POLICY REVIEW - SURREY WIDE CONSULTATION** (Pages 7 - 76)

This report details the consultation process and responses on the proposed changes to the Taxi and Private Hire Licensing Policy to help prevent the sexual exploitation of vulnerable children and adults by introducing consistent standards across Surrey.

The consultation responses for both Waverley and across Surrey were largely in favour of both the proposals.

The key changes are:

- Adopting a consistent taxi and private hire convictions policy across Surrey
- Mandatory Child Sexual Exploitation (CSE) training for all taxi and private hire drivers in Surrey.

#### Recommendation

**The Licensing and Regulatory Committee is asked to recommend to the Council that:**

1. **the revised Taxi and Private Hire Convictions Policy in Annexe 3 be adopted to replace the convictions policy (Annexe 2) of the Taxi and Private Hire Policy 2018-2023;**
  2. **the requirement for all existing taxi and private hire drivers to undertake mandatory CSE training by 1 May 2019 be approved;**
  3. **the requirement for all new taxi and private hire drivers to undertake mandatory CSE training from 11 April 2018 be approved; and**
  4. **the Head of Policy and Governance be authorised, in consultation with the Chairman and Vice-Chairman of the Licensing and Regulatory Committee, to make such minor amendments to the Hackney Carriage and Private Hire Policy as may be required from time to time.**
7. **HACKNEY CARRIAGE AND PRIVATE HIRE POLICY REVIEW - WAVERLEY ONLY CONSULTATION (Pages 77 - 166)**

The purpose of this report is to enable the Committee to consider comments received following the consultation on the review of a number of conditions in the Taxi and Private Hire Licensing Policy, with a view to amending them if appropriate.

The key changes relate only to:

- Window Tinting Consideration
- Using a mobile phone while driving

#### Recommendation

**It is recommended that the Licensing and Regulatory Committee recommends to the Council that**

1. **the revised version of the Hackney Carriage and Private Hire Licensing Policy for Waverley, as set out at Annexe 1, be adopted; and**

2. **the Head of Policy and Governance be authorised, in consultation with the Chairman and Vice-Chairman of the Licensing and Regulatory Committee, to make such minor amendments to the Hackney Carriage and Private Hire Policy as may be required from time to time.**

### OTHER LICENSING ITEMS

8. MINUTES OF THE MEETINGS OF THE LICENSING ACT 2003 SUB-COMMITTEES (Pages 167 - 178)

To receive the Minutes of the Meeting of Licensing Sub-Committee B held on 11 December 2017 and Licencing Sub-Committee A held on both 20 November 2017 and 3 January 2018 (to follow).

#### Recommendation

**It is recommended that the Minutes of the Meeting of Licensing Sub-Committee B held on 11 December 2017 and Licencing Sub-Committee A held on both 20 November 2017 and 3 January 2018 (to follow) be noted.**

9. MINUTES OF THE MEETINGS OF THE LICENSING (GENERAL PURPOSES) SUB-COMMITTEE (Pages 179 - 184)

To receive the Minutes of the Meetings of the Licensing (General Purposes) Sub-Committee held on 16 October and 20 November 2017.

#### Recommendation

**It is recommended that the Minutes of the Meetings of the Licensing (General Purposes) Sub-Committee held on 16 October and 20 November 2017 be noted.**

10. EXCLUSION OF PRESS AND PUBLIC

To consider the following recommendation on the motion of the Chairman:-

#### Recommendation

That pursuant to Procedure Rule 20 and in accordance with Section 100B(5) of the Local Government Act 1972, the press and public be excluded from the meeting during consideration of the following items on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the items, there would be disclosure to them of exempt information (as defined by Section 100I of the Act) of the description specified in the appropriate paragraph(s) of the revised Part 1 of Schedule 12A to the Act (to be identified, as necessary, at the meeting).

11. LEGAL ADVICE

To consider any legal advice relating to any items in the agenda.

**For further information or assistance, please telephone  
Ema Dearsley, Democratic Services Officer, on 01483 523224 or by  
email at [ema.dearsley@waverley.gov.uk](mailto:ema.dearsley@waverley.gov.uk)**